

Employability Competency Development Workshops

Now **ONLINE!**

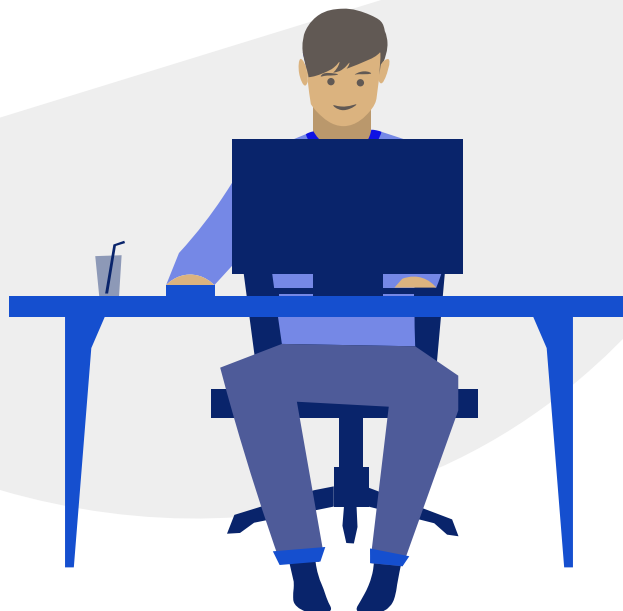
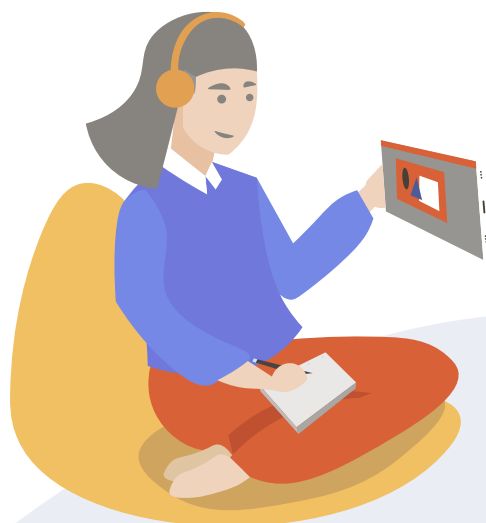
Eligible for WIE Hours Accumulation



Learn Anytime, Anywhere

To encourage students to make good use of their time and to learn at home, ECD-WIE Office has prepared a series of online workshops for you!

This time we offer a wide range of workshops on information technology and vocational language to help you create a stunning job hunting profile as well as execute graphic design tasks.



Earn WIE Hours*

Students can complete the Student Feedback Questionnaire (SFQ) upon completion of the workshop (requires login from your CPCE account) and earn up to a total of 38 WIE Hours!

*Subject to the approval of your WIE Advisor



Information & Communication Technology Workshops

Advanced Microsoft Excel

[Download course materials](#) ↓

SFQ

⌚ 8 hrs

Drawing Artworks with Adobe Illustrator



Available soon

Enhancing and Fixing Photos with Adobe Photoshop



Available soon

Excel VBA Programming

[Download course materials](#) ↓

SFQ

⌚ 2 hrs

Preparing Skill Test with Microsoft Word

[Download course materials](#) ↓

SFQ

⌚ 2 hrs

Professional Presentation with Microsoft PowerPoint

[Download course materials](#) ↓

SFQ

⌚ 2 hrs



Vocational Language Workshops

Empowering Your Self-Introduction

[Download course materials](#) ↓

SFQ

⌚ 2 hrs

Writing Effective CVs and Cover Letters

[Download course materials](#) ↓

SFQ

⌚ 2 hrs

Individual and Group Interview Skills

[Download course materials](#) ↓

SFQ

⌚ 2 hrs

Practical Email Writing Skills

[Download course materials](#) ↓

SFQ

⌚ 2 hrs

Enquiries

Sam Lai (Career Development Assistant)

Email: tszho.lai@speed-polyu.edu.hk

Telephone: 3746-0757

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THE HONG KONG
POLYTECHNIC UNIVERSITY
香港理工大學

School of Professional Education
and Executive Development
專業進修學院

SPEED



Employability Competency Development
Work-Integrated Education Office
School Employability